



Sanibel Harbour
RESORT & SPA

2009 updated



Convention Name: _____
Convention Date: _____
Load In Date/Time: _____
Load Out Date/Time: _____

Item	Quantity Needed	Price per Day	Days	Total
17" XGA Flat Monitor		\$125.00		
20" XGA Flat Panel Monitor		\$170.00		
42" Plasma Monitor (w/ Stand)		\$500.00		
32" Plasma Monitor (w/ Stand)		\$400.00		
Tripod Projection Screen 5x5, 6x6, 7x7		\$ 85.00		
19" Combination Monitor/VCR or DVD Player		\$135.00		
27" Video Monitor/VCR (w/ Stand)		\$270.00		
VHS Video Cassette Player w/auto repeat		\$ 85.00		
DVD Player		\$ 60.00		
Laptop		\$255.00		
Computer Printer		\$ 95.00		
42" or 54" Rolling Stand w/skirt		\$ 45.00		
Flipchart with Pad and Markers		\$ 60.00		
Electric Connection (Including 1 Extension cord/ powerstrip, setup charge and delivery. Add tax)		\$ 50.00		
Phone line (Weekly. Includes setup)		\$130.00		
High Speed Internet access (First Day)		\$250.00		
High Speed Internet access (Second Day)		\$150.00		
<i>**Please call for any additional Equipment and Labor not listed</i>				
		Equipment Sub total:		
		NOT FOR ELECTRIC AND PHONE LINE Delivery on Equipment:		
		Taxable Sub-Total:		
		Tax (6%):		
		Total:		
		Optional LDW—NOT TAXED (See rental Agreement – Initial here if declined)		7% of equipment
		Total:		

***Swank Audio Visuals is the Official provider of all on-property AV and Production needs at Sanibel Harbour Resort and Spa.*

***Orders must be submitted two week prior to ensure availability and prompt delivery—(SEE FAX NUMBER BELOW)*

***Cancellation without notice will result in a 50% cancellation charge*

***On-site Orders will be surcharged an additional 5% service charge and will be handled on an availability basis*

EXHIBITOR (COMPANY) NAME & ADDRESS, PHONE NUMBER, E-MAIL and BILLING ATTENTION:

ON-SITE CONTACT _____ BOOTH # IF KNOWN: _____

METHOD OF PAYMENT (Check one)

_____ CHECK (make check payable to Swank Audio Visuals)

_____ CREDIT CARD (Visa, American Express, Master Card, Discover, and Diners Club Cards Accepted)

(TYPE) _____ (NUMBER) _____

(EXP DATE) _____ (EXACT NAME OF CARD HOLDER) _____

SIGNATURE _____ (Equipment will NOT be reserved without signature or e-mail address)

Please fax orders to (239) 466-2123, or email to 339sh@swankav.com Phone number: (239) 466-2135

Please make sure you supply an e-mail address with your order

****Orders must be submitted two week prior to ensure availability and prompt delivery—(SEE FAX NUMBER BELOW)**

****Cancellation without notice will result in a 50% cancellation charge**

****On-site Orders will be surcharged an additional 5% service charge and will be handled on an availability basis**

Please inform us of the group that you will be exhibiting for while at the hotel;

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EXHIBITOR (COMPANY) NAME & ADDRESS, PHONE NUMBER, BILLING ATTENTION and E-MAIL

_____ Billing Attn: *(if applicable)* _____

ON-SITE C Booth #: *(if known)* _____ E-MAIL: _____

METHOD OF PAYMENT (Check one)

_____ CHECK (make check payable to Swank Audio Visuals)

TYPE OF CREDIT CARD THAT WE ACCEPT;

(Visa, American Express, Master Card, Discover, and Diners Club Cards Accepted)

(TYPE) _____ (NUMBER) _____

(EXP DATE) _____ (EXACT NAME OF CARD HOLDER) _____

SIGNATURE _____

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