Florida Assisted Living Association (FALA) is a non-profit Association promoting assisted living as a vital part of the long-term care continuum. Assisted living is a special combination of housing, personalized supportive services and health care designed to meet the needs of the older and/or disabled adult requiring assistance with activities of daily living. FALA’s Annual Conference will be held August 16-19, 2016 at the Ritz –Carlton Orlando, Grande Lakes, Orlando, Florida. Attendees include a wide range of administrators, owner/operators, nurses, activity professionals, direct care staff, legislators, Agency for Health Care Administration (AHCA) and Department of Elder Affairs (DOEA) representatives, vendors and other interested parties. Attendees will come from small private to large corporate operated facilities across the state.

CONFERENCE THEME: People, Process and Performance: Defining the Mission; Exceeding the Vision

OPEN CALL FOR KEYNOTE SPEAKERS: You are invited to share your aging-related expertise, research and best practices by submitting proposals for presentations. To be considered, proposals must be received by February 23, 2016. We are particularly interested in presentations that would provide cutting-edge developments, strategies, or innovations in the assisted living profession. Presentations should have practical value to professionals and organizations that are involved directly or indirectly in assisted living facilities. Examples are quality enhancement programs, service and customer relations, market dynamics, labor relations, improving staff retention, census management, and disaster and recovery planning.

HOW TO SUBMIT A PROPOSAL FOR PRESENTATION: Your written submission must include the completed forms (Application Form and Program Objective Form) with the following information. FALA does pay honorariums. Proposals must be postmarked by February 23, 2016.

- Session title and subject area for which it is submitted
- Primary contact person and list of presenters
- Summary of session
- Course outline
- Proposed seminar length
- Format of session (workshop, lecture, intensive)
- Educational level (beginner, intermediate, advanced)
- Biography of presenter (narrative to be used for introduction)
- Bibliography with journal articles, text, or reference books published within the last five years
- Is the course compatible for nursing continuing education credit?
- If available a tape or DVD of presentation should be submitted with copy of materials.

SESSION FORMATS:
Workshops or Lectures (1 hour) – Emphasis is on experiential activities or other forms of skill building and audience involvement, as well as the graphic presentation of new techniques or program ideas. Diversity of presenters is encouraged. All sessions need to be ALF specific.

ALL PROPOSALS WILL BE REVIEWED AND EVALUATED BY A SELECT COMMITTEE OF MEMBERS FOR:
- relevance to long term care in assisted living facilities or to personal growth of facility staff
- strength of the seminar’s practical application and specific learning objectives
- content and organizational quality
- audio visual and handout development
- creativity and timeliness of seminar
- use of team teaching and multiple experts to enhance program quality

Florida Assisted Living Association 2016 Annual Conference
Call for Presentations Application Form
KEYNOTE ONLY

Presentation Title ____________________________________________ Length: □ 1 hour

Keynote Information (Note: “Biographies must be submitted with this application.”)

Name ____________________________ Title ____________________________

Organization ____________________________

Address ____________________________

City/State/Zip ____________________________

Primary Phone # ____________________________ Fax # ____________________________

Email ____________________________

Speaker Fees: ____________________________
(please include all costs: travel, accommodations, etc.)

Brief Biography: Please provide a brief one-paragraph biography suitable for use as an introduction.

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Summary: Please provide a two-paragraph description of the proposed presentation, suitable for promotional mailings and conference brochure.

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References
Name ____________________________ Name ____________________________
Title ____________________________ Title ____________________________
Organization ____________________________ Organization ____________________________
Address ____________________________ Address ____________________________
City/State/Zip ____________________________ City/State/Zip ____________________________
Phone ____________________________ Phone ____________________________
Fax ____________________________ Fax ____________________________